



# De Lisle College

A Catholic Voluntary Academy

## CAREERS POLICY STATEMENT ON PROVIDER ACCESS

**Approved by the Governing Body at  
De Lisle College: A Catholic Voluntary Academy:  
24 November 2022**

## **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Pupil entitlement**

Pupils are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

- to understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact the college via [heather.tyers@delisle.leics.sch.uk](mailto:heather.tyers@delisle.leics.sch.uk) or call 01509 268739 and ask to speak to Heather Tyers (Careers Leader).

## **Opportunities for access**

A number of events are integrated into the school careers programme, some of which may be appropriate for providers to attend and speak to pupils and/or their parents/carers.

This careers programme is available via the college website and attached (Annex A). Examples of opportunities include whole-year talks, workshops with specific groups of students and mock interview/speed networking events. We welcome discussion of other formats; please speak to our Careers Leader to identify the most suitable opportunity for you.

## **Safeguarding**

A copy of the college Child Protection and Safeguarding policy can be found online: <https://www.delisle.org.uk/195/college-policies>

## **Premises and facilities**

The school will make facilities and resources available as appropriate to the activity and our careers programme.

Providers are welcome to leave a copy of their prospectus or other relevant course/provider literature at the school, which will be made available to students along with other careers resources.

Signed: .....  
*Mrs C Danaher* Chair of Governors

Signed: .....  
*Dr J F Pye* Headteacher

## Annex A.

Example of Careers Plan where providers may wish to participate. We welcome discussion of other formats; please speak to our Careers Leader to identify the most suitable opportunity for you.

### An Overview of the Careers Education Programme for KS3 and KS4

YEAR	AUTUMN TERM	SPRING TERM	SUMMER TERM
7		Series of introductory Personal Development lessons (including jobs, careers, roles and income)	Introduction to Higher Education – delivered by a local university.  Apprenticeships workshops.
8	STEM event delivered by an employer.	Series of Personal Development lessons (including stereotyping and careers research)	Key Stage 4 options: introductory talk – delivered by a local university.
9	Series of Learning for Life Lessons (with a focus on preparation for Key Stage 4 options).  Unifrog Launch.  Key Stage 4 Options talk: “choosing your GCSEs” – delivered by a local university.  Apprenticeships talk – delivered by an external provider.	Into Key Stage 4 information evening for parents and students.  Parents Evening – careers presence.  Subject taster lessons.  1:1 Interview regarding Key Stage 4 option choices.	“Encounters with Business” – talks delivered by employers and employees.
10	Series of Learning for Life lessons (including local labour market information and entrepreneurship).	“Encounters with Business” – talks delivered by employers and employees.  Parents Evening – careers presence.	Key Stage 4 Study Skills and Post-16 Options – talk delivered by a local university.  NCS presentation.

YEAR	AUTUMN TERM	SPRING TERM	SUMMER TERM
11	Series of Personal Development Lessons (including CV writing, post-16 applications, interview skills and career planning).  Post-16 Information Evening.  Parents Evening – careers presence.  CV’s/Employability Skills/Mock Interview Morning.  Post-16 Options Talk – delivered by a local university.  NCS presentation.	1:1 Interview regarding post-16 option choices.	Post-16 Pre-Induction Event.  Results day support.

In addition to the above CEIAG programme for all students there will be a range of targeted and optional opportunities and events in all year groups.

Previous examples have included:

- x Year 9 and 10 university experience visits
- x Year 7, 8 and 9 STEM-career lunchtime clubs
- x Various visiting guest speakers from a range of sectors
- x Year 10, 11 and 12 Oxbridge visits and workshops

### An Overview of the Careers Education Programme for KS5

YEAR	AUTUMN TERM	SPRING TERM	SUMMER TERM
12	Employability skills workshops – delivered by an external provider, one of which being focussed on the local labour market.  Unifrog Launch.  NCS presentation	Series of Personal Development Lessons (with a focus on post-18 options).  Higher Education – introductory talk covering the UCAS application process – delivered by a local university.  Apprenticeships talk (including higher and degree apprenticeships) – delivered by employers and employees/apprentices.  Parents Evening – careers presence.	Visit to the Higher Education Fair.  CV Writing workshops – delivered by a local university.  Recruitment and selection workshops – delivered by external providers.  Work Experience preparation talks – delivered by employers.
13	Series of Personal Development Lessons (with a focus on making post-18 choices and applications).  Workshops to support students considering Apprenticeships or alternative post-18 routes.  Parents Evening – careers presence.	Student Finance presentation to students and parents.	Results day support.  <i>We also continue to work with students taking gap years to support their progression.</i>

In addition to the above CEIAG programme for all students there will be a range of targeted and optional opportunities and events in all year groups.

Previous examples have included:

- x Various visiting guest speakers from a range of sectors
  - x 12 Oxbridge visits and workshops
  - x Sixth Form higher education experience days (including Sport, STEM and English and Humanities)
- We welcome enquiries from local providers and employers to enhance these opportunities.