



September 2023

Dear Bursary Applicant,

De Lisle College, in common with other Sixth Form centres, has been allocated a sum of money to be awarded to Sixth Form students facing financial hardship to help them remain in education. If a student believes that they are unable to remain in education for financial reasons or financial hardship is limiting their education, they are encouraged to discuss this with a member of Sixth Form staff. To be eligible for funding a student must meet certain criteria. If a student is deemed eligible, they will be directed to submit a bursary application to request financial support.

There are currently two bursary schemes that can be applied for:

1. **Vulnerable Student Bursary** – Students aged 16-19 who meet one of 4 criteria (plus other criteria for residency) and who have a financial need can apply for a bursary for vulnerable groups of up to £1,200 per year. This reflects that students in these groups may need a greater level of support to enable them to continue to participate in education.

2. **Discretionary Bursaries** – De Lisle College will make discretionary bursary awards to Sixth Form students to help them overcome the individual barriers to participation they may face, for example:

- Daily transport costs
- Meals in college
- Textbooks
- Educational equipment (e.g. calculators)
- Specialist clothing (e.g. PE) or college dress code items.
- Costs linked to Higher Education/Apprenticeships (e.g. travel, application fees)
- Any other item that a student may require to support their education (e.g. a laptop, which may be loaned)

Items will usually be purchased directly by the college. Payments may be reimbursed to a student by prior agreement only, and approval of the request prior to purchase. Payments will normally be made to students by direct payment directly to the student claiming support.

Students should not commit to purchasing any item until a bursary application has been fully approved.

The full guidance for the Sixth Form Bursary can be found in the Sixth Form Bursary Scheme Policy. An application form for a Sixth Form Bursary can be found on the De Lisle Sixth Form website.

If you have any questions, please email: post16@delisle.leics.sch.uk. If you are in any doubt about eligibility for a bursary award, please contact a member of the Sixth Form Team.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'H Tyers', with a circular flourish on the left side.

Mrs H Tyers,

Assistant Headteacher/Director of Sixth Form